

# Anand Institute of Management and Information Science

MBA-MCA Programme

## Mandatory Disclosure

### 1. Name of the Institution

**Anand Institute of Management and Information Science**

SRKSM Campus, Opp. Town Hall, Anand-388001

Phone No: 02692 269977, 02692 266062

Mobile No: 90990 63302

Email: info@aimis.ac.in

### 2. Name and address of the Trust/ Society/ Company and the Trustees

**Shri Ramkrishna Seva Mandal**

SRKSM Campus, Opp. Town Hall, Anand – 388001

Phone No: 02692 251007

Email: info@srksm.org

### 3. Name and Address of the Director

Dr. Narotambhai Nathubhai Patel

Anand Institute of Management and Information Science,  
SRKSM Campus, Opp. Town Hall, Anand-388001

Phone No: 02692 269977

Mobile No: 90990 63302

Email: director@aimis.ac.in

### 4. Name of the affiliating University

Gujarat Technological University, Ahmedabad, Gujarat

### 5. Governance

Members of the Board			
No.	Name	Designation	Organization / Institute
1	Shri Hemantbhai Patel	Chairman	President, Shri Ramkrishna Seva Mandal
2	Smt.Jyotsnaben K Patel	Member	Hon, Secretary, Shri Ramkrishna SevaMandal
3	Shri Kaushikbhai J Doshi	Member	Vice President Shri Ramkrishna Seva Mandal
4	Shri Kiritbhai J Patel	Member	Trustee Shri Ramkrishna Seva Mandal

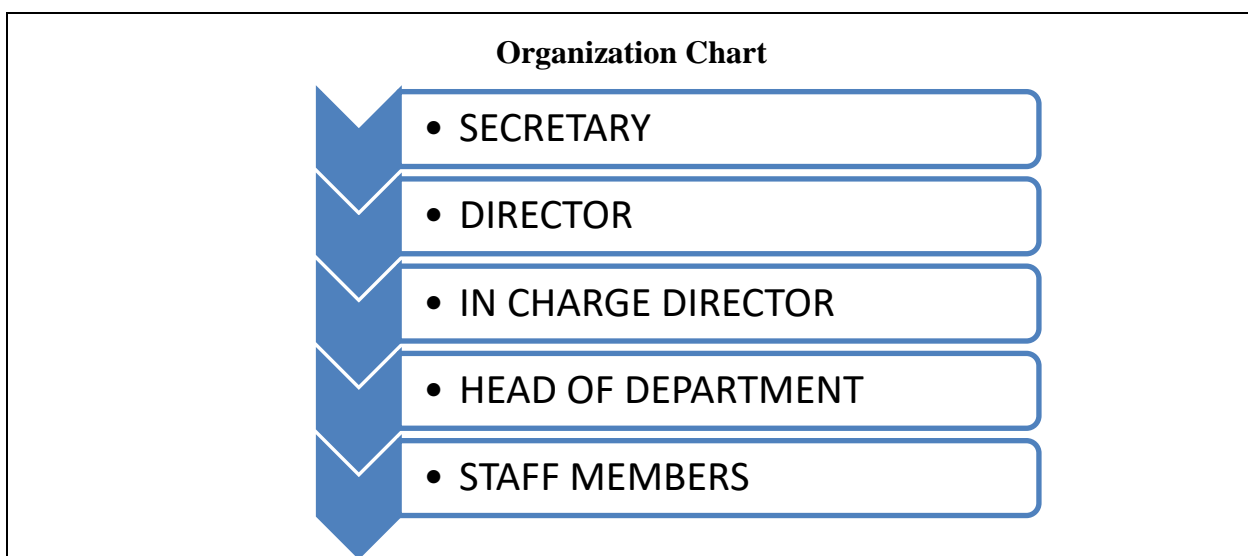
5	Shri ParixitbhaiKPatel	Member	Joint Secretary, Shri Ramkrishna Seva Mandal
6	Dr. Tejal Gandhi	Member	Director, Anand Pharmacy College
7	Dr. Narotambhai Nathubhai Patel	Member Secretary	Director, Anand Institute of Management and Information Science
8	Dr. Bindiya Soni	Member Secretary	I/C Director, Anand Institute of Management and Information Science
9	Ms.Tanvi Desai	Member	HoD,MCA ,Anand Institute of Management and Information Science
10	Mr. Chanchalesh Parihar	Member	HR Head, Madhubhan Resort & Spa
11	Mr. H. S. Barad	Member	CEO, Milcent Appliances Pvt. Ltd
12	Dr. Govind Dave	Member	Director, Commerce, Mgt, Humanities Dean, Faculty of Commerce & Mgt, CVM University
13	Dr. Darshan Chokshi	Memeber	Professor, GDCST,Sardar Patel University

### Members of Academic Advisory Body

No.	Name	Designation	Organization / Institute
1	Shri Hemantbhai J Patel	Chairman	President,Shri Ramkrishna Seva Mandal
2	Smt.Jyotsnaben K Patel	Chairman	Hon'ble Secretary, Shri Ramkrishna Seva Mandal
3	Shri Parixitbhai K Patel	Member	Joint Secretary, Shree Ramkrishna Seva Mandal
4	Mr. Vireshbhai Patel	Member	Director, Champion Coatings Pvt. Ltd.
5	Mr. Keyurbhai Doshi	Member	CEO, Topnotch Foods LLP
6	Mr. Dipak Purohit	Member	Insurance Advisor
7	Dr. P.K. Priyan	Member	Senior Professor MBA Dept. SP University
8	Prof.(Dr) Suryakant M Patel	Member	Adjunct Professor, Strayer University, New Jersey
8	Dr.Tejal Gandhi	Member	Principal, Anand Pharmacy College
9	Dr. Narotambhai Nathubhai Patel	Member	Director, Anand Institute of Management and Information Science
10	Dr. Bindiya Soni	Member	I/C Director Anand Institute of Management and Information Science
11	Ms.Tanvi Desai	Member	HoD,MCA ,Anand Institute of Management and Information Science

Frequency of meeting: Twice in a year

## Organizational chart and processes



Nature and Extent of involvement of Faculty and students in academic affairs/improvements

### **Mechanism/ Norms and Procedure for democratic/ good Governance**

- At AIMIS, we regularly conduct the meeting of the Governing Body and Academic Council to improve the quality of education.
- Capacity building programmes are conducted from time to time for all the stakeholders at AIMIS.
- Participative management is in place to ensure that all the stakeholders are able to present their views including students.
- Internal and External auditing are conducted from time to time.
- Budgets are prepared and discussed at length with management.

### **Student Feedback on Institutional Governance/ Faculty performance**

- A Feedback form consisting of important parameters pertaining to the teaching learning process has been designed for the purpose of collecting students' feedback.
- The responses are analyzed by the HoDs and the I/C Director. The feedback is communicated to the faculty members concerned wherever necessary, for their improvement.

### **Grievance Redressal mechanism for Faculty, staff and students**

- There is a Grievance Redressal Committee, which is functioning to look into the grievances of the students, teaching and non-teaching staff.

## Establishment of Anti Ragging Committee

### Anti-Ragging Committee Details

- Establishment of Online Grievance Redressal Mechanism
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University
- Establishment of Internal Complaint Committee (ICC)

Committee type	Appointment Order Reference Number	Date of Appointment	Name of the Committee Member	Profession	Designation	Gender
COMPLAINT COMMITTEE	AIMIS/COMMITTEE/15	27-01-2022	Dr. Bindiya Soni	MEMBER	PROFESSOR	FEMALE
COMPLAINT COMMITTEE	AIMIS/COMMITTEE/15	27-01-2022	Mr. Aakashkumar Sharma	MEMBER	TEACHING FACULTY	MALE
COMPLAINT COMMITTEE	AIMIS/COMMITTEE/15	27-01-2022	Dr. Narendra Sharma	MEMBER	NON TEACHING FACULTY	MALE
COMPLAINT COMMITTEE	AIMIS/COMMITTEE/15	27-01-2022	Dr. N. N. Patel	CHAIR PERSON	PROFESSOR	FEMALE
COMPLAINT COMMITTEE	AIMIS/COMMITTEE/15	27-01-2022	Mr. Mehul Gohel	STUDENT	STUDENT	MALE
COMPLAINT COMMITTEE	AIMIS/COMMITTEE/15	27-01-2022	Ms. Dhvani Limbani	STUDENT	STUDENT	FEMALE
COMPLAINT COMMITTEE	AIMIS/COMMITTEE/15	27-01-2022	Mr. Amrish Patel	MEMBER	NON TEACHING FACULTY	MALE
COMPLAINT COMMITTEE	AIMIS/COMMITTEE/15	27-01-2022	Ms. Krushali Prajapati	STUDENT	STUDENT	FEMALE
COMPLAINT COMMITTEE	AIMIS/COMMITTEE/15	27-01-2022	Mr. Hardikkumar Thakor	STUDENT	STUDENT	MALE

- Establishment of Committee for SC/ST

Committee type	Appointment Order Reference Number	Date of Appointment	Name of the Committee Member	Profession	Caste	Gender
SC/SC COMMITTEE	AIMIS/COMMITTEE/04	27-01-2022	Dr. Bindiya Soni	HOD	OTHER	FEMALE
SC/SC COMMITTEE	AIMIS/COMMITTEE/04	27-01-2022	Mr. Amrish Patel	Admin	OTHER	MALE
SC/SC COMMITTEE	AIMIS/COMMITTEE/04	27-01-2022	Mr. Ajit Brahmhatt	Accountant	OTHER	FEMALE
SC/SC COMMITTEE	AIMIS/COMMITTEE/04	27-01-2022	Mr. Sharma Aakashkumar	Assistant Professor	SC	MALE
SC/SC COMMITTEE	AIMIS/COMMITTEE/04	27-01-2022	DR. N. N. PATEL	DIRECTOR	OTHER	MALE
SC/SC COMMITTEE	AIMIS/COMMITTEE/04	27-01-2022	Ms. Tanvi Desai	Assistant Professor	OTHER	FEMALE
SC/SC COMMITTEE	AIMIS/COMMITTEE/04	27-01-2022	Parmar Bhoomika	Student MBA	ST	FEMALE
SC/SC COMMITTEE	AIMIS/COMMITTEE/04	27-01-2022	Resiya Riddhi	Student MBA	SC	FEMALE
SC/SC COMMITTEE	AIMIS/COMMITTEE/04	27-01-2022	Karankumar Bhoi	Student MCA	ST	MALE

- Internal Quality Assurance Cell

## 6. Programmes

- **Name of Programmes approved by AICTE**

Master of Business Administrator (MBA)

Master of Computer Applications (MCA)

- **Name of Programmes Accredited by NBA**

Nil

- **Status of Accreditation of the Courses**

Nil

- **Total number of Courses**

02

- **No. of Courses for which applied for Accreditation**

NA

- **Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for . Courses (specify the number of courses)**

NA

For each Programme the following details are to be given (Preferably in Tabular form)

Name	MBA	MCA
<b>Number of Seats</b>	60	40
<b>Duration</b>	2 Years	2 Years
<b>Cut off marks/rank of admission during the last three years</b>	2021 2020 2019	2021 2020 2019
<b>Fee (as approved by the state government)</b>	73,000/- Tuition Fee (Per Year)	56,000/ Tuition Fee(Per Year)
<b>Placement Facilities</b>	Institute has full-fledged placement cell headed by Placement Officer	

**Campus placement in last three years with minimum salary, maximum salary and average salary**

Course	Year	Student Placed	Minimum Salary	Maximum Salary	Average Salary
MBA	2020	13	10,000	15,000	12,500
	2019	47	10,000	20,000	15,000
	2018	36	10,000	16,000	13,000
MCA	2020	17	12,000/-	18,000/-	15,000/-
	2019	15	10,000/-	18,000/-	14,000/-
	2018	25	8,000/-	14,000/-	10,000/-

**Name and duration of Programme(s)having Twinning and Collaboration with Foreign university(s) and being run in the same Campus along with status of their AICTE approval**

Nil

If there is Foreign Collaboration, give the following details:

- Details of the Foreign University-NA
- Name of the University-NA
- Address-NA
- Website-NA
- Accreditation status of the University in its Home Country-NA
- Ranking of the University in the Home Country-NA
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country-NA
- Nature of Collaboration-NA
- Conditions of Collaboration-NA
- Complete details of payment a student has to make to get the full benefit of Collaboration-NA
- For each Programme Collaborated provide the following: NA  
Programme Focus  
Number of seats  
Admission Procedure
- Fee (as approved by the state government)-NA
- Placement Facility-NA
- Placement Records for last three years with minimum salary, maximum salary and average salary-NA
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/ Foreign University has applied to AICTE for approval

**7. Faculty**

Course/Branch wise list Faculty members:

<b>Course</b>	<b>MBA</b>	<b>MCA</b>
Permanent Faculty	7	4
Adjunct Faculty	0	0
Permanent Faculty: Student Ratio	1:20	1:20
Number of Faculty employed and left during the last three years		

## 8. Profile of the Director

- For each Faculty give a page covering with Passport size photograph
- Name : **Dr. Narotambhai Nathubhai Patel**
- Date of Birth: **08/04/1957**
- Unique ID: **3258 (Govt. Employee No)**
- Education  
Qualifications: **Ph.D. (Human Resources) BBA, M.Com. P.G.D.M.M, D. T. P., D. L. P. L.L.B.**

### Work Experience

- Teaching: 34
- Research: 34
- Industry: 0
- Others:
- Area of Specialization: **Human Resources**
  - Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

### Under Graduate:

1. Principles of Management
2. HRM
3. Marketing Management
4. Entrepreneurship
5. Taxation
6. Taxation

### Refresher Course- Post Graduate Department of Business Studies, S P University- Commerce and Management

#### • Research guidance (Number of Students)

- No. of papers published in National/ International Journals/ Conferences  
**National:**  
**International Journals:**  
**Conferences:**
- Master (**Completed/Ongoing**)
- Ph.D. (**Completed/Ongoing**)
- Projects carried out:
  1. **Personnel Management Practices in Selected Chemical & Engineering Units”**
  2. **Agrolabour Problems in context to their socio-economic constitution in the Districts of Dangs and Surat”**
  3. **The Socio- Economic Influences of the Gujarat is settled in selected places of USA & UK**
  4. **The Industrial Relation Practices at selected Units of Gujarat State in Engineering Industry**
- Patents (Filed & Granted):
- Technology Transfer:
- Research Publications (No.of papers published in National/International Journals/Conferences)
- No. of Books published with details (Name of the book, Publisher with ISBN, year of publication,

etc.)

1. Taxation, Dr. Narotambhai N. Patel B. S. Shah Prakashan Ahmedabad, 2000 – 01
2. Taxation {Gujarati Medium} Dr. Narotambhai N. Patel B. S. Shah Prakashan, Ahmedabad 2001 to 06

#### 9. Fee

Details of Fee, as approved by State Fee Committee, for the Institution	<b>MBA 73,000/-</b> <b>MCA 56,000/-</b>
Time schedule for payment of Fee for the entire Programme	<b>AS per the AIMIS Norms</b>
No. of Fee waivers granted with amount and name of students	-
Number of scholarship offered by the Institution, duration and amount	-
Criteria for Fee waivers/scholarship	<b>As per the ACPC and Government Norms</b>
Estimated cost of Boarding and Lodging in Hostels	-
Any other fee please specify	

#### 10. Admission

	<b>MBA</b>	<b>MCA</b>
Number of seats sanctioned with the year of approval	<b>60</b>	<b>40</b>
Number of Students admitted under various categories each year in the last three years	<b>60</b>	<b>45</b>
Number of applications received during last two years for admission under Management Quota and number admitted	<b>0</b>	<b>50</b>

#### 11. Admission Procedure

The admission to the M.B.A. and M.C.A Programme is being implemented through the rules and regulations lay down by the Joint Admission Committee for Professional Courses (ACPC), Gujarat State.



For more information on the admission process please visit website of ACPC:  
<http://www.jacpcldce.ac.in>

## 12. Criteria and Weightages for Admission

- For admission in MBA: Passed the Graduation with minimum of 50% marks (45% marks in-case of reserved category i.e. SC/ST/SEBC/EWS candidates).
- For admission in MCA: A candidate shall have passed the qualifying examination of BCA/Bachelor Degree in Computer Science Engineering or Equivalent or Degree Passed with B.Sc./ B.Com./ B.A. with Mathematics or Statistics or Business Mathematics at 10+2 level or at Graduation level (With Additional bridge courses as per the norms of concerned University) as per the AICTE prevailing norms with minimum of 50% marks (45% marks in case of SC/ST/SEBC/EWSs category candidates)

## 13. List of Applicants

The admission to the M.B.A. and M.C.A Programme is being implemented through the rules and regulations lay down by the Joint Admission Committee for Professional Courses (ACPC), Gujarat State.

For more information on the admission process please visit website of ACPC:  
<http://www.jacpcldce.ac.in>

## 14. Results of Admission under Management seats/Vacant seats

## 15. Information of Infrastructure and Other Resources Available

### Library

	MBA	MCA
Number of Library books/ Titles/ Journals available	12908 / 6365 / 12	8545 / 2529 / 06
List of online National/ International Journals subscribed	-	-
E- Library facilities	Yes	Yes
National Digital Library(NDL) subscription details	Yes	Yes

### Laboratory and Workshop

List of Major Equipment/Facilities in each Laboratory/Workshop	
List of Experimental Setup in each	

Laboratory/Workshop	
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### Computing Facilities

Internet Bandwidth	<b>100 MBPS</b>
Number and configuration of System	<b>100</b>
Total number of system connected by LAN	<b>100</b>
Total number of system connected by WAN	<b>10</b>
Major software packages available	<b>Yes</b>
Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)	<b>Yes</b>
Facilities for conduct of classes/courses in online mode (Theory & Practical)	<b>Yes</b>
Major software packages available	<b>Yes</b>
Innovation Cell	<b>Available</b>
Social Media Cell	<b>Available</b>
Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments	<b>Na</b>

### List of facilities available

Games and Sports Facilities	
Extra-Curricular Activities	
Soft Skill Development Facilities	

### Teaching Learning Process

	<b>MBA</b>	<b>MCA</b>
Curricula and syllabus for each of the Programmes as approved by the University	Kindly refer the below link <a href="http://syllabus.gtu.ac.in/Syllabus.aspx?tp=MB">http://syllabus.gtu.ac.in/Syllabus.aspx?tp=MB</a>	Kindly refer the below link <a href="http://syllabus.gtu.ac.in/Syllabus.aspx?tp=MC">http://syllabus.gtu.ac.in/Syllabus.aspx?tp=MC</a>
Academic Calendar of the University	<a href="https://www.gtu.ac.in/AcademicCal.aspx">https://www.gtu.ac.in/AcademicCal.aspx</a>	

Academic Time Table with the name of the Faculty members handling the Course	Below of this table
Teaching Load of each Faculty	Below of this table
Internal Continuous Evaluation System and place	Yes
Student's assessment of Faculty, System in place	Yes

### MBA Time Table

<b><u>Anand Institute of Management &amp; Information Science (MBA)</u></b> <b><u>Time Table 2021-22 (W E F : 06/07/2020)</u></b> <b><u>F/AIM/Acd/Time Table/31/2021-22/Even Semester/2.2</u></b>						
<b><u>Semester II</u></b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
09:30 AM TO 10:30 AM	POM (KS)	POM (AS)	BA (TD)	BA (TD)	POM (BS)	ENT (TP)
10:30 AM TO 11:30 AM	RM (AS)	CF (SP)	POM (SP)	CF (SP)	ENT (TP)	RM (AS)
11:30 AM TO 12:30 PM	BA (TD)	BA (TD)	HRM (HS)	HRM (HS)	MM (KS)	MM (KS)
12.30 PM TO 01:15 PM	LUNCH BREAK					
01:15 PM TO 2.15 PM	MM (KS)	HRM (HS)	RM (AS)	ENT (TP)	CF (SP)	Activities as per semester planner
02:15 PM TO 03:15 PM	CF (SP)	MM (KS)	ENT (TP)	RM (AS)	HRM (HS)	

<b><u>Anand Institute of Management &amp; Information Science (MBA)</u></b> <b><u>Time Table 2021-212 (W E F : 02/09/2021)</u></b> <b><u>F/AIM/Acd/Time Table/32/2021-22/Even Semester/4.3</u></b>						
<b><u>Semester IV</u></b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
09:30 AM TO 10:30 AM	BANKING (AS)	CRV/PBM/PM (BS/KS/TP)	FPT (SP)	IF/SM/HRPD (BS/KS/HS)	BANKING (AS)	
10:30 AM TO 11:30 AM	IF/SM/HRPD (BS/KS/HS)	IF/SM/HRPD (BS/KS/HS)	CRV/PBM/PM (BS/KS/TP)	CRV/PBM/PM (BS/KS/TP)	IF/SM/HRPD (BS/KS/HS)	
11:30 AM TO 12:30 PM	CRV/PBM/PM (BS/KS/TP)	FPT (SP)	BANKING/ RAM (AS/KS)	BANKING/ RAM (AS/KS)	FPT (SP)	
12.30 PM TO 01:15 PM	LUNCH BREAK					
01:15 PM TO 2.15 PM	FPT (SP)	CP	CP	CP	CP	Activities as per semester planner
02:15 PM TO 03:15 PM	LIB	LAB	LIB	LAB	Module- V	

## MCA Time Table

MCA Sem 1						
TIME/DAY	MON	TUE	WED	THUR	FRI	SAT
9:30 To 10:30	619401-C NJ	619401-C NJ	619406-BCC KP	619406-BCC KP	619405-WDT KP	619404- RDBMS TD
10:30 To 11:30	619402-Java EP	619403-BM ZB	619402-Java EP	619403-BM ZB	619401-C NJ	619402-Java EP
11:30 To 1:30	619401- C NJ	619402-Java EP	619403-BM ZB	619402-Java EP	619404- RDBMS TD	
1:00 To 01:30	<b>Break</b>					
2:00 To 03:00	619404- RDBMS TD	619404- RDBMS TD	619405- WDT KP	619404- RDBMS TD	619403-BM ZB	
3:00 To 4:00						

MCA sem 2						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
09:30 TO 10:30	629404: TD	629401:NJ	629403:ZB	629403: (Python) ZB	629401: (KP)	629405 (Project) Taha Travdi
10:30 TO 11:30	629403:ZB	629404: TD	629407: MS			
11:30 TO 12:30	629401:NJ	629407: MS	629401:KP	629403:ZB	629404: TD	629402: Pravin Patel
12:30 TO 01:00						
01:00 TO 03:00	629407 (BDT) MS	629403: (Python) ZB	629404: (CN) TD	629401: (NJ)	629402 (Android) Pravin Patel	629402 (Android) Pravin Patel
03:00 TO 04:00				629407: KP		

For each Post Graduate Courses give the following:

Title of the Course

- Master of Business Application (MBA)
- Master of Computer Application(MCA)

Curricula and Syllabi

For MBA <http://syllabus.gtu.ac.in/Syllabus.aspx?tp=MB>

For MCA <http://syllabus.gtu.ac.in/Syllabus.aspx?tp=MC>

Laboratory facilities exclusive to the Post Graduate Course

Krupal sir will give

Academic Calendar and framework

### 16. Enrolment and placement details of students in the last 3 years

Course	Year	Enrolled	Placed
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<b>MBA</b>	2021	60	
	2020	60	
	2019	60	
	2018	60	
<b>MCA</b>	2021	45	--
	2020	27	17
	2019	21	15
	2018	37	25

**17. List of Research Projects/ Consultancy Works**

Number of Projects carried out, funding agency, Grant received	<b>NA</b>
Publications (if any) out of research in last three years out of masters projects	<b>NA</b>
Industry Linkage	<b>NA</b>
MoUs with Industries (minimum 3(10))	<a href="https://www.aimis.ac.in/mou">https://www.aimis.ac.in/mou</a>

**18. LoA and subsequent EoA till the current Academic Year**

<https://www.aimis.ac.in/mandatory-disclosure>

**19.**

**20. Best Practices adopted, if any**

**Date: 30 / 03 / 2022**

**Place: Anand**